

CITY OF DETROIT BOARD OF ETHICS

COMPLAINT

Name: _____ Date of Complaint: _____

Complainant's Address: _____
Street City State Zip Code

Complainant's Telephone Numbers: (Home) _____ (Work) _____

Name of Public Servant Complained Against: _____

Position/Office of Public Servant: _____

Date of Occurrence Complained About: _____

Provision(s) of Ethics Ordinance Alleged to Have Been Violated:

(See full text of Ethic Ordinance provisions printed on the following pages)

Disclosure Requirements: ____ Interest in real or personal property; ____ Interest in City contracts.

Standards of Conduct:

____ Engage in official duties for private gain.	____ Use confidential information for private gain.
____ Disclosure of confidential information.	____ Use of City resources for commercial gain.
____ Incompatible employment or service.	____ Representation of private entity.
____ Self-interested regulation.	____ Improper use of official position.

Facts and Circumstances of Alleged Violation:

Signature of Complainant

Subscribed and sworn to before me this
_____ day of _____, 20____.

***Complaint must be sworn to in
the presence of a Notary Public.***

Notary Public

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*Submit Complaint to: City of Detroit Board of Ethics
Deborah J. Gaskin, Executive Director
660 Woodward Ave Suite 1537
Detroit, Michigan 48226
313-237-3010*

Revised: 9/17/03

CITY OF DETROIT ETHICS ORDINANCE EXCERPTS¹

DIVISION 2. DISCLOSURE REQUIREMENTS

Sec. 2-6-31. Disclosure of interest in real and personal property.

(A) In accordance with subsections (B) or (C) of this Section, a public servant who exercises significant authority in the course of his or her duties over a decision by the City regarding the purchase, sale, lease, zoning, improvement, special designation, tax assessment or abatement, or development agreement with respect to any real property, or the purchase, sale, or lease of any personal property, shall disclose any ownership interest that he or she, or his or her immediate family, has concerning such real or personal property.

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Sec. 2-6-32. Disclosure of interest in City contracts.

(A) In accordance with subsections (B) or (C) of this Section, a public servant who exercises significant authority in the course of his or her duties over the solicitation, negotiation, approval, amendment, performance or renewal of a City contract shall disclose any ownership interest that he or she, or his or her immediate family, has concerning such City contract.

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Sec. 2-6-33. Disclosure of campaign contributions and expenditures.

In accordance with Section 2-106(3) of the 1997 Detroit City Charter, the Mayor, members of the City Council, the City Clerk, and candidates for election shall make campaign contributions and expenditures public by filing the appropriate report(s) as required by the Michigan Campaign Finance Act, being MCL 169.201 *et seq.*

DIVISION 3. STANDARDS OF CONDUCT

Sec. 2-6-61. Engaging in official duties for private gain prohibited.

A public servant shall not engage in any act or omission in the discharge of his or her official duties for private gain.

Sec. 2-6-62. Use of confidential information for private gain prohibited.

A public servant shall not use confidential information that is acquired in the course of his or her employment for private gain.

¹ The Ethics Ordinance is at Section 2-6-1 *et seq* of the 1984 Detroit City Code. A copy of the complete Ethics Ordinance may be obtained from the Office of the Detroit City Clerk, 200 Coleman A. Young Municipal Center, Detroit, Michigan 48226, in person, by mail or by telephoning (313) 224-2083, or may be accessed at the City of Detroit's website, www3.ci.detroit.mi.us, by clicking the Detroit Code icon.

Sec. 2-6-63. Disclosure of confidential information prohibited.

Except as authorized by law, a public servant shall not knowingly disclose to a third party confidential information that is acquired in the course of his or her employment.

Sec. 2-6-64. Use of City resources for commercial gain prohibited.

A public servant shall not use any City-owned real or personal property, City funds, City personnel, or any other tangible City resource for commercial gain.

Sec. 2-6-65. Incompatible employment or rendering services prohibited.

A public servant shall not engage in or accept employment, or render services, for a private or public interest where such employment or service is incompatible with the discharge of the public servant's official duties for the City, or where such employment or service is reasonably expected to impair the public servant's independence of judgment or action in the discharge of his or her official duties for the City.

Sec. 2-6-66. Representation of private entity prohibited.

(A) A public servant shall not act, for compensation by any person other than the City, as an agent, attorney, or representative for another person, business or organization in any matter that is pending before a City agency.

(B) A public servant may represent another person, business, or organization before a City agency where such representation is a required part of the public servant's official duties.

Sec. 2-6-67. Self-interested regulation prohibited.

A public servant shall not make a loan of public funds, grant a subsidy, fix a rate, issue a license, permit or certificate, or otherwise regulate, supervise or participate in a decision that pertains to an entity in which the public servant, or a member of his or her immediate family, has an ownership interest.

Sec. 2-6-68. Improper use of official position prohibited.

A public servant shall not use his or her official position in violation of federal or state law, or to obtain a private gain for the public servant in return for improperly influencing a decision of the Mayor, of the City Council, of the City Clerk, or of a member of a City authority, board, commission, committee, council or group, or other City agency.